SCHOOL NUMBER 13010

LANCASHIRE COUNTY COUNCIL
GOVERNOR SERVICES

WALVERDEN PRIMARY SCHOOL

SUMMER TERM MEETING

MINUTES OF THE MEETING OF THE RESOURCES COMMITTEE HELD AT THE SCHOOL ON TUESDAY 19 MAY 2026 AT 7.00PM

PRESENT: Mr M Stone *(Chair for the meeting)*
Ms S Agar
Mr F Khaliq
Miss H Ahmed *(Headteacher)*

IN ATTENDANCE: Miss S Ghafoor *(Observer)*
Mrs A Bird *(Clerk to Governors)*

ACTION

R26.12 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Mrs R Bridges, Mr R Bashir and Mr M Osman,

R26.13 DECLARATION OF INTEREST

There were no declarations of interest.

R26.14 MINUTES OF THE LAST MEETING HELD ON 9 FEBRUARY 2026

It was RESOLVED that the draft minutes of the last meeting be accepted and signed by the Chair as a correct record on behalf of the Committee.

R26.15 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

R26.16 BUDGET MONITORING

Governors noted the previously circulated Financial Monitoring Outturn Report for the spring term.

- **Outturn Figure and Budget Monitoring**

Governors had received the budget outturn statement. The Headteacher advised that the school had put £40,000 into PROP to avoid clawback as they were looking to do some building work. The school had spent some money through devolved formula capital (DFC) last year. The school had received quite a lot of income in the previous year. The Headteacher advised that PROP charged 8% to put in the money and 12% for managing a project all the way through. The Headteacher advised they wanted to put more money in as they want them to manage the toilet project. Governors asked if the money could not stay in the school budget, but the Headteacher thought they had to put the money in to PROP. The chair recommended that they keep the money in the school budget.

Q - What is the difference between PROP and DFC?
A – The PROP money is ours and DFC came from the DFE for capital projects and IT.

Governors suggested that they left the money in the school budget, but the Headteacher wanted PROP to manage the capital works and toilets together. The Headteacher would speak to PROP to see if they could leave the money in the school budget. The Headteacher advised they were hoping the works could be done this summer. **HT**

R26.17 STAFFING UPDATE

The Headteacher circulated a written staffing report. Governors noted the information in the staffing report.

R26.18 BUDGET 2026/27

Governor received three options for the 2026/27 budget. It was explained that:

- Option one had two temporary teaching assistants (TA's) in which would take them to August 2026 and an intervention teacher also to August 26.
- Option two had £150,000 in prop, an additional intervention teacher for interventions or cover. Also a therapy intervention teacher for 0.6 who would hone in on phase 2/3 and an extra teacher until 2027. There was also an extra TA for Early Years.
- Option three had two TA's until August 2027 plus two more permanent TA's and a 0.6 teacher.

The headteacher advised that they were putting the school forward for redevelopment through the conditioned lead funding process.

Q - Is it worth getting someone in to discuss options?
A – The local authority (LA) had been in to do a survey, and we have shown him the damp.

Governors agreed to speak with the school property surveyor.

Governors approved the option 2 budget would be put forward to the full governing body meeting for ratification. **FGB**

R26.19 POLICIES FOR APPROVAL

Governors received the following policies:

- Assessment Policy
- British Values Policy
- Supervision Policy
- Subject Access and Pupil Information Procedures 2026

The Headteacher advised that there would be a couple of changes to the Assessment policy around the foundation subjects and calendar. The Supervision policy was in line with recent legislation. The Headteacher was to put a separate policy together for restraint which would start from the autumn term. The school was currently doing some training on restrictive interventions. The Headteacher advised that if there was an incident she would offer supervision for staff. The Headteacher advised that in terms of subject access they needed to ensure that all relevant policies were compliant across all areas. The British Values Policy detailed what they did as a school.

R26.20 PUPIL PREMIUM FUNDING

The Pupil Premium strategy statement was in place. The Headteacher advised that there had been at 29% of pupils who were eligible and this had now increased to 40%.

R26.21 PE /SPORTS FUNDING

The Headteacher advised that this had been updated and they were able to demonstrate how the money had been spent.

Mr Khaliq gave his apologies and left the meeting.

R26.22 UPDATE ON BUILDINGS

Governors received a spreadsheet of work that had been undertaken.

The Headteacher advised that the toilets were in a poor state and needed refurbishing. The school also wanted to develop the outside space and needed to spend a bit of money on it. The library was to be relocated into the IT suite. The Headteacher advised that there were enough devices in classes for pupils to use which meant the IT suite was no longer needed. The infant container space was a longer-term project along with the communal areas in the infants.

The LA was to do building work including upgrading the heating, roofing above KS2 and the replacement of two windows. The school also needed to replace the cellar doors. The fire alarms were to be linked. The Headteacher advised that the infants may be done in the following year.

The Headteacher had spoken to the property surveyor about getting the work done together which would be at a cost 0f £150K. The works at the top of the spreadsheet had not been costed yet. The relocation of the library meant that they needed to take the computers out, redecorate and replace carpets and then could move the library in. The school would then change the old library to a meeting with tables and chairs. The Headteacher advised that the infant hall also needed painting.

R26.23 HEALTH AND SAFETY MATTERS

- **H & S action plan review**

Governors received a health and safety report. Governors noted the minor incidents report. The school had recently had advice to remove the play sand. The school had contacted the LA health and safety team, but the school did not have the play sand from the companies that there were concerns about. The Headteacher advised the school was not going to use the sand until they could confirm the sand was safe by YPO who were the school's supplier.

There were still some issues regarding the metal doors in

	the cellar. The Headteacher advised that bullying would come under the safeguarding report. The Headteacher advised they looked at the report monthly and then passed any incidents to the care team. The LA health and safety visit had to be rearranged to the autumn term. Mr Stone advised he would come into the school to look at pupil premium. It was agreed that prior to the full governing body meeting Governors would have a walk around the school.	**Mr Stone** **All Govs**
R26.24	**CONFIDENTIAL** There were no items deemed confidential, however, Governors were reminded of the confidential nature of some of the discussions.	
R26.25	**DATE OF NEXT MEETING** The date for the next meeting would be agreed at the full Governing Body meeting to be held on Wednesday 17 June 2026 at 6.00 pm.	
	CLOSING REMARKS Miss Ghafoor was thanked for her work and attendance at the meeting. There being no further business, the Chair thanked everyone for their attendance and continued support and duly closed the meeting at 8.13 pm.	