SCHOOL NUMBER 13010

LANCASHIRE COUNTY COUNCIL
GOVERNOR SERVICES

WALVERDEN PRIMARY SCHOOL

MINUTES OF THE MEETING OF THE STANDARDS & EFFECTIVENESS COMMITTEE OF THE GOVERNING BODY

HELD IN SCHOOL ON WEDNESDAY 8 OCTOBER 2025 AT 7.00 PM

PRESENT: Mr F Khaliq *(Chair)*
Miss S Agar
Mrs R Bridges
Ms H Ahmed *(Headteacher)*

IN ATTENDANCE: Mrs A Bird *(Clerk)*

PART A | **ACTION**

S25.29 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted on behalf of Mr Ali, Mr Bashir, Mr Osman, Mr Rehman and Mr Stone.

S25.30 ELECTION OF CHAIR AND VICE CHAIR

The Committee agreed that the term of office for Chair and Vice Chair would be one year.

This item would be discussed at the spring term meeting. — **Spring Term**

S25.31 DECLARATION OF INTEREST

There were no declarations of interest.

S25.32 MINUTES OF THE LAST MEETING HELD ON 20 MAY 2025

It was resolved that the draft minutes of the meeting held on 20 May 2025, having been previously circulated be received as a true and correct record, and signed by the Chair on behalf of the Committee.

S25.33 MATTERS ARISING

There were no matters arising from the minutes.

S25.34 REVIEW OF MEMBERSHIP AND TERMS OF REFERENCE

Governors reviewed and approved the terms of reference without amendment.

S25.35 PUPIL PERFORMANCE DATA

- **Data Analysis**

The Headteacher advised that she would arrange a meeting with governors to go through the end of year performance data.

In terms of statutory assessments, the Headteacher advised that for the Y 4 Multiplication test it was the first time the school was below national averages however, it was a strong cohort but standards had dipped as they had a disrupted Y3. The Headteacher explained that one class had had three teachers over the year, and the other class had had two teachers over the year. National standards also kept increasing. The Headteacher advised that if they fail the check, they did an intervention in Y5. In terms of the mean average, they were only one mark off. The school had been above the mean the previous year. The Headteacher advised that pupils were poor at putting the answers in. There had also been a strong teacher in Y4 the previous year. Miss Agar advised that everything had been put in place for support. The school was also going to do a mock test four weeks before the actual test. In terms of the Maths SAT's the school was slightly below national averages. Governors were advised that pupils started to learn timetables in Y2 and in Y4 were still learning some of the times tables.

In Y1 63% passed the Phonics test. They had not done as well as in previous years due to some pupils being new to school and being born during Covid. This year pupils were being looked at closely and there was a tighter focus. The school was ensuring all pupils had access to sounds. The Headteacher added that it needed to be carefully tracked and whilst the school did track pupils it was felt it could be more precise. Y1 had also some disruption due to maternity leaves. The school had bought a phonics tracker. The Headteacher advised that where the school had supply staff it could be tricky.

The Headteacher advised that in terms of current Y6 expectations they were looking at being above national averages. Interventions had already been identified. The school was tracking pupils over time in terms of who is below

expectations and greater depth and then identify those who need to be pushed a bit more.

- **Attendance Targets**

The school had set the attendance target at 96%. Mr Donnan was the attendance champion and was working alongside the school attendance officer. The headteacher advised that you could see the impact of some of the strategies and systems in place were making a difference. Extended leave however, would have an impact.

Q - Why is Y3 low?
A - Probably some pupils on extended leave and there was one child who was a persistent absence (PA).

The Headteacher added That it was also a smaller cohort, and two pupils had not come back and another was on holiday. The attendance officer was reporting the pupils as missing.

S25.36 SCHOOL IMPROVEMENT PLAN 2024/25 and 2025/2026

Governors received a copy of the final School Improvement Plan (SIP) for 2024/25. The Headteacher advised that they had highlighted outcomes and the ones in blue were actions not completed. Some priorities were carried over into 2025/26. Writing was in the SIP to ensure consistency. The school had looked at data, research and Ofsted framework. Independent writing and SPAG were a priority. The school was looking at schemes and lesson structure working to embed. Work on SEND was continuing. Therapies were tight and assessment was ongoing. In terms of behaviour and attitude the school was working through restorative practices. The Headteacher added that some areas were done before, and the school was just refining from audits that had been done.

In terms of personal development the school was looking at diversity and arts and working on aspirations and climate change.

Under leadership and management, the school was looking at AI and were working with subjects and middle leaders. They were also looking at the school brochure and social media.

S25.37 SEF

The Headteacher advised that she was not updating the SEF at the moment as she was waiting for the new Ofsted framework. Once this was received, she would make some changes and would start to update it.

S25.38 CURRICULUM UPDATE

Governors received a curriculum report which was linked to the SIP priorities. The Headteacher advised Governors to look at next steps. The Headteacher added that they had only been in school for four weeks when the report had been done.

Governors received a copy of the Pupil Premium Impact Statement.

Governor received a copy of the PE Premium spend.

The Headteacher would give Governors an update of the new Ofsted Framework at a later date.

S25.39 OVERVIEW OF EDUCATIONAL VISITS

Governors received a report on recent visits undertaken.

S25.40 POLICIES FOR APPROVAL

The Headteacher advised Governors would receive statutory policies in December and others in the spring term.

- **Attendance**

The Headteacher advised the changes in the policy were highlighted. The target was 96% and the school was using Study Bugs for parents to report absence. The school was asking for evidence of absence such as medical cases or appointments. Rewards were being used for good attendance for all pupils and individuals.

- **Behaviour**

The policy had been amended in terms of some of the wording used and also included self-regulation. The policy had been cross referenced to the SIP. A child friendly policy was also being developed.

The safeguarding policy would be received at the full governing body meeting as this was to be finished.

S25.41 WELLBEING GOVERNOR AND GOVERNOR VISITS

This would be received at the full Governing Body meeting. **FGB**

S25.42 CONFIDENTIALITY

There were no items for recording as Confidential, in the minutes.

S25.43 DATE AND TIME OF THE NEXT MEETING

The date for the next meeting had been previously agreed as Wednesday 28 January 2026 at 7.00 pm.

CLOSING REMARKS

There being no further business, the Chair thanked everyone for their attendance and continued support and duly closed the meeting at 7.59 pm.